



Tutor Application

Thank you for applying for a tutoring position at House of Tutors. This position is that of a subcontractor at House of Tutors. In order to better serve our customers, a procedure has been established to check references and academic experience of each prospective tutor. After the application process is complete, we will be inviting qualified applicants to an interview. Please note that while House of Tutors is always accepting applications for new tutors, tutors are hired on an as-needed basis. House of Tutors may keep your application on file for a period of up to one year if no immediate openings are available. If you would like to be considered only for immediate hire, please make a note of this below.

1. Complete this entire application
2. Attach a copy of your most recent transcript/grade report. (Unofficial copies/photocopied versions are acceptable.)
3. Include contact information for two references (academic references preferable)
4. Send the entire application to:
Attn: New Tutor Application
House of Tutors
2400 Pearl Street
Austin, TX 78705

Thank you for applying.

Date: ___/___/_____

Name: Last First Middle	
Phone Number	Date of Birth
Local Address	
Permanent Address	
<hr/> <hr/>	
Academic Background	
<hr/> <hr/>	
University or College	Year of Graduation
Major	Overall GPA
Additional Pertinent Information (Standardized test scores, honors or awards, study abroad experience, etc.)	
<hr/> <hr/>	
Previous Work Experience	
<hr/> <hr/>	
Employer: Address: Phone Number:	
Supervisor's Name:	Your Job Title:
Dates Employed From:	Average Hours Worked per Week:
Job Description	
Employer: Address: Phone Number:	
Supervisor's Name:	Your Job Title:
Dates Employed From:	Average Hours Worked per Week:
Job Description:	

General Information

How did you hear about House of Tutors?

What subjects do you want to tutor in general?

Will you travel to a student's home for an appointment?

Why do you want to be a tutor?

Would you like House of Tutors to keep your application on file in case no immediate openings are available?

I. References

You must provide contact information for two (2) references who can verify your proficiency in one of these subjects that you have listed above. When selecting references, please keep in mind that House of Tutors values a tutors interpersonal skills in addition to academic proficiency. Please note that we cannot process an application without the required references.

II. Transcript

All applicants must attach a copy of their most recent transcript listing grades for all completed course work. Unofficial copies/photocopied versions are acceptable.