

Program Policy:

- All testing fees and university/college registration fees are the sole responsibility of the student.
- In the event of a refund, all materials included in tuition must be returned to House of Tutors in satisfactory condition.

Satisfaction Policy:

Our goal is to provide all customers with the highest quality services possible. If for any reason, you are not satisfied with any service, please contact the appropriate department head immediately at 472-6666. Your concerns will be addressed within 2 business days.

Cancellation/Refund Policy:

- If House of Tutors cancels a class, all monies paid will be refunded.
- If a student cancels registration, or if a student does not report to House of Tutors in a timely manner, **TUITION** monies will be refunded, less a 10% registration fee, not to exceed \$100.00, as described below.
Registration fees are NOT refundable.
- All TUITION refunds will be issued within 30 days of the student's last day of attendance or from the date of determination established by House of Tutors, Learning Centers, USA, Inc.

For students attending classes, the following refund schedule applies:

Attendance	
Less than 10%	Refund 90%
10% up to but not including 20%	Refund 80%
20% up to but not including 30%	Refund 60%
30% up to but not including 40%	Refund 40%
40% up to but not including 50%	Refund 20 %
50% and over	No Refund